

CNS/NNIN User Program Billing Information Form Non-Harvard Users

Instructions:

1. Print and complete this form
2. Send this form to: Center for Nanoscale Systems (CNS), Harvard University, ATTN: Jim Reynolds, 11 Oxford Street, LISE 306, Cambridge, MA 02138 or fax to 617-384-7302
 (this form should be accompanied with the Registration Form as well as the Memorandum of Understanding (MOU). If sent separately, it could delay processing)

User Name:		Title:	
PI Name:		Title:	
Institution:			
Department:			
User Phone#: <small>Please include area code</small>	User Fax#:	User e-mail:	
Purchase Order Number (a hardcopy is required and should be mailed or faxed along with this form):			
ENTER YOUR PO # HERE:			

Authorizing Signature (Departmental administrator or Purchasing Officer)

Authorizer:		Title:	
Signature:		Date:	
Phone:	Fax:	e-mail:	

Please note that Harvard's terms are NET30. Please see Memorandum of Understanding form for more important information regarding payment.

At this time CNS does not have the ability to accept credit/debit cards, corporate purchasing cards or prepayments by check.